



CONSTITUTION & RULES 2016

Constitution and Rules

1. TITLE

The Association shall be called-

“THE SOUTHERN BICHON FRISÉ BREEDERS ASSOCIATION”

2. AIMS AND OBJECTIVES

a. To encourage and assist in the breeding of sound and healthy Bichon Frisé, free from abnormalities and conforming to the Kennel Club standard for the Bichon Frisé and General Code of Ethics, and to maintain a high standard in the breed and to put above all else the best interests of the breed, to support breeders and judges of the breed.

b. To hold training seminars and information meetings for breeders, judges and exhibitors.

3. CONSTITUTION AND MANAGEMENT

a. The Association shall consist of a Patron, President, Chairman, Honorary Secretary, Honorary Treasurer, Honorary Life Members and a number of Vice Presidents, together with an unlimited number of Full Members and Associate Members.

b. The President of the Association shall be appointed by the Committee for a period of three years and is eligible for re-appointment at the end of each term of office, such appointment to be ratified at the next Annual General Meeting.

c. The Association must make a list of members and their addresses available for inspection, if so requested, by the members of the Association, or by the Kennel Club.

d. The Chairman, Honorary Secretary and Honorary Treasurer shall be ipso facto members of the Committee and, as such, shall be entitled to vote. The Chairman, in the event of a tie, will be required to give a casting vote.

e. The managing body of the Association (hereinafter called The Committee) shall consist of the Chairman, Honorary Secretary, Honorary Treasurer, and seven (7) elected Full members.

The President, at the invitation of the Committee, may attend committee meetings, and join in discussions but has no entitlement to vote.

f. The Committee shall have the power to co-opt any other Full Member(s) to fill any vacancy, which may occur and to vote. The Committee shall conduct all affairs of the Association, howsoever arising.

g. Officers and members of the Committee may not serve as either officers or committee members of any other Bichon Frisé organisation with the exception of Bichon Frisé Rescue.

h. Meetings of the Committee shall be held as is deemed necessary but at least every six months.

For such meetings a quorum shall consist of not less than six (6) members of the Committee.

i. Any Committee Member who is absent from three consecutive Committee Meetings *or Association Events*, shall be deemed to have resigned, unless a satisfactory reason for absence is given.

j. Full and proper minutes of all meetings shall be kept and shall be signed by the Chairman at the next meeting or in his/her absence by another of the Officers duly authorized for that purpose at the said meeting.

k. The Constitution and/or Rules of the Association shall not be altered, except at an Annual General Meeting or Special General meeting, the agenda for which contains specific proposals to amend the rules. Except any changes to the constitution which are a mandatory requirement of The Kennel Club, shall be incorporated immediately into the constitution and the membership notified at the next Annual General Meeting.

l. Not less than fourteen days prior written notice must be given to the Honorary Secretary for proposals at the Annual General Meeting. Any alteration to the rules passed at an Annual General Meeting may not be brought into effect until The Kennel Club has been advised and approved the alteration.

m. No business shall be transacted at an Annual General Meeting unless notice thereof appears on the agenda, with the exception of routine matters or those, which in the opinion of the Chairman of the meeting, are urgent.

n. All Committee Members can show at the Championship show and Open Show they can exhibit one dog per committee member.

4. ELECTION OF MEMBERS

a. Any person may become an Associate member on payment of an Annual Subscription. Application by an Associate member for Full Membership shall be proposed by one Full member and seconded by another Full Member, where qualification for such an application shall be either as a recognised breeder or as a show person in the breed of at least three years standing and being at least 18 years of age or having shown commitment to the Association for three years. A secret ballot shall be held by the Committee at one of the committee meetings to determine whether or not the applicant may be admitted to Full Membership of the Association upon payment of the appropriate Annual Subscription.

The Committee shall reserve the right to refuse any application without explanations.

b. Each Full Member shall be entitled to one vote immediately upon acceptance of Full Membership.

Postal votes/proxy votes are not allowed.

5. SUBSCRIPTIONS

a. The Annual Subscription shall be an amount decided from time to time at an Annual General Meeting or Special General Meeting and notified to the Kennel Club. There will be Annual Subscription rates for Single Full Membership, Associate Membership and Joint Associate Membership (Not more than two at the same address).

b. The current subscription is Full Member £7.00, Associate Member £5.00, and Joint Associate £8.50.

c. No member whose subscription is unpaid shall be entitled to any of the privileges of membership whilst such subscription shall remain unpaid. If the subscription of any Full member remains unpaid *after 31st October*, his/her name shall automatically be removed from the list of Full members. The Member may be reinstated (upon full payment of subscriptions) at the Committee's discretion.

6. ASSOCIATION ACCOUNTS

a. Banking Account(s) shall be held in the name of the Association, at a bank of the Committee's choosing, into which all revenue of the Association shall be paid and from which withdrawal shall only be made on the signatures of the Honorary Treasurer and either the Chairman or Honorary Secretary.

b. The Honorary Treasurer shall keep full and proper accounts which will be certified annually and presented to the members at the Annual General Meeting. One qualified Accountant, or two unqualified individuals with accountancy experience, must carry out an audit for certification of the Accounts.

c. A copy of the certified accounts shall be available to all paid up Full Members before the Annual General Meeting. A copy of the accounts shall be posted to those Full Members who notified the Honorary Secretary (in advance) of their inability to attend the Annual General Meeting, and other Members as shall request a copy, on receipt from them of a stamped self addressed envelope.

d. Auditors to be appointed annually at the Annual General Meeting.

7. ASSOCIATION PROPERTY

a. The property of the Association shall be vested in the Committee. In the event of the Association ceasing to exist, a Special General Meeting shall be called to decide the disposal of the Association's assets and the out-come shall be notified to the Kennel Club. Within six months of such an event a final statement of accounts and a record of disposal of the property of the Association shall be forwarded to the Kennel Club. The persons named as Officers and Committee of the Association on the last return furnished to the Kennel Club shall be held responsible to the Kennel Club for the winding up of the Association.

b. All offers for cups, trophies and similar articles shall be made to the Honorary Secretary in writing and all such donations shall become the Association's property without reserve.

8. GENERAL BUSINESS.

a. The financial year of the Association shall be from 1st October to 30th September. The Annual General Meeting shall be held at a time and place determined by the Committee, but in any event not later than March, for the following purpose:

(i) To receive the report of the Committee and the Statement of Affairs.

(ii) To elect the Officers and Committee by means of a secret ballot.

(iii) To discuss any motion duly placed on the Agenda of which fourteen clear days prior notice has been given to the Honorary Secretary.

b. No business shall be transacted unless notice thereof appears on the Agenda, with the exception of routine matters or those which in the opinion of the Chairman of the

Meeting are urgent.

c. At least twenty one days notice shall be given to Full Members, in writing, of an Annual General Meeting, or notice shall be deemed to have been given by insertion of such notice in “Our Dogs” and “Dog World”.

d. An agenda, minutes of the last AGM and a copy of the certified accounts, shall be available at the meeting.

e. The Honorary Secretary shall receive nominations for Officers and Committee not later than fourteen clear days before the Annual General Meeting. Nominations will be accepted only if accompanied by the written consent of the Nominee, Proposer and Seconder, all of whom must be paid up Full Members of at least one years standing. Officers and Committee Members are all eligible for re-election annually.

f. The Meeting shall appoint two members as tellers to count the votes and deliver the result of any ballot to the Chairman of the Meeting who will announce the result by reading out the names of the successful nominees.

g. A ballot paper shall be invalidated if for any reason, in the joint discretionary opinion of the tellers, it fails to indicate clearly the member's selection. All ballot papers to be destroyed, on agreement of the members present, at the conclusion of the meeting.

h. Only paid up Full Members as at 31st October may attend and vote at an Annual General Meeting.

Twenty Full Members shall form a quorum at an Annual General Meeting and the Chairman shall have the casting vote in the event of a tie.

9. EXPULSION OF MEMBERS

a. Any member who shall be suspended under Kennel Club rule A42 J(5) and/or any member whose dog(s) is/are disqualified under Kennel Club Rule A42 J(9) shall ipso facto cease to be a Member of the Association.

b. If the conduct of any member shall, in the opinion of the Committee of the Association, be injurious or likely to be injurious to the character or interest of the Association, the Committee of the Association may at a meeting, determine that a Special General Meeting of the Association shall be called for the purpose of passing a resolution to expel him/her.

c. Notice of the Special General Meeting shall be sent to the accused Member, giving

particulars of the complaint and advising the place, date and the hour of the meeting that he/she may attend and offer an explanation. If at the meeting, a resolution to expel is passed by two thirds majority of the Members present and voting, his/her name shall forthwith be erased from the list of Members.

d. He/she shall thereupon cease for all purposes to be a Member of the Association, except that he/she may, within two calendar months from the date of such Meeting, appeal to the Kennel Club upon and subject to such conditions as the Kennel Club may impose.

e. If the Association expels any member for discreditable conduct in connection with dogs, Dog Shows, Trials or Competitions, the Association must report the matter in writing to The Kennel Club within seven days and supply any particulars required.

10. SPECIAL GENERAL MEETINGS

a. A Special General Meeting shall be summoned by the Honorary Secretary if twenty paid up Full Members send a signed requisition stating the subject to be discussed and requesting a Special General Meeting to do so.

The Committee of the Association is also empowered to call a Special General Meeting. Twenty Full Members shall form a quorum at a Special General Meeting and the Chairman shall have a casting vote in the event of a tie.

b. No business other than that detailed on the Agenda may be discussed at a Special General Meeting.

The Methods of convening and notifying members of a Special General Meeting is the same as for an Annual General Meeting.

11. ANNUAL RETURNS TO THE KENNEL CLUB

a. The Officers acknowledge that during the month of January each year the Maintenance of Title Fee will be forwarded to The Kennel Club by the Secretary for continuance of Registration, and that by 31st July each year other returns, as stipulated in Kennel Club Regulations for the Registration and Maintenance of Title of Societies and Breed Councils and the Affiliation of Agricultural Societies and Municipal Authorities be forwarded to the Kennel Club. The Officers also acknowledge their duty to inform The Kennel Club of any changes of Secretary of the Association which may occur during the year.

b. The Association must include the number of members in the annual returns. A Members List must be available for inspection by the Kennel Club if so requested.

c. After the AGM (and KC approval) an up-to-date copy of the rules shall be produced duly dated.

12. JUDGES LIST

a. A List of Judges shall be compiled annually and submitted to the Kennel Club as part of the Association's Annual Returns. The purpose of the list is to indicate to interested parties those persons the association would support at the various levels of judging.

b. Membership of the Association is not a prerequisite for inclusion on the list.

c. The list shall be divided into five parts A1, A2, A3, B. and C. The expiry date will be indicated and the list shall be revised annually in accordance with Kennel Club requirements.

d. Qualification for inclusion on the Judging Lists shall be decided upon from time to time.

The Judges Sub-Committee appointed to administer the above regulations may, in exceptional circumstances, be permitted to use discretionary powers in applying them.

13. THE KENNEL CLUB

The Kennel Club is the final authority for interpreting the Rules and Regulations of the Association in all cases relative to Canine or Association matters.

14. SOCIETIES ETC.

a. The Association shall not join any Federation of Societies or Clubs.

b. No person whilst an un-discharged bankrupt may serve on the Committee or hold any other office or appointment within a Kennel Club Registered Society.